



City of Auburn, Maine

Financial Services

Jill Eastman, Director

[www.auburnmaine.gov](http://www.auburnmaine.gov) | 207.333.6601

60 Court Street, Auburn, Maine 04210

July 26, 2017

Dear Bidder;

The City of Auburn is accepting written Bids for the Auburn Public Works Department for **One (1) 2018, Sidewalk Tractor.** The City reserves the right to accept or reject any or all Bids in whole or in part and to waive any informality the City may determine necessary. The City also reserves to itself the exclusive right to accept or reject any Bids when it is deemed by the City to be in its best interest. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. In awarding any Bid, the City may consider, but not be limited to, any of the following factors: Bidder qualifications, price, experience, financial standing with the City, warranties, references, bonding, delivery date, and service of Bidder. Successful Vendors/Contractors shall be current on all amounts due to the City of Auburn prior to the City entering into any contract agreement. All bids must include FOB to Auburn, Maine unless otherwise specified.

Bids will not receive consideration unless submitted in accordance with the following instructions. Please mark sealed envelopes plainly: **"2018 Sidewalk Tractor– Bid 2018-005"**

Questions regarding this Request for Bids should be directed to Scott Holland, Deputy Director, at (207) 333-6601, ext. 2155 or Derek Boulanger, Facilities Manager/Purchasing Agent, at (207) 333-6601, ext. 1135.

Please submit your Bid to the City of Auburn by 2:00 p.m. August 10<sup>th</sup>, 2017. **Bids must be delivered to Derek Boulanger, Facilities Manager/ Purchasing Agent, 60 Court Street, Auburn, Maine 04210** on or before the date and time appointed. No Bids will be accepted after the time and date listed above.

Sincerely,

Derek Boulanger  
Facilities Manager/Purchasing Agent

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## **CONDITIONS AND INSTRUCTIONS TO BIDDERS**

1. Bidders shall use the enclosed bid form for quotations. Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.
2. Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the City. Prices stated are to be "delivered to destination".
3. Bid proposals must be completed in full, in ink and must be signed by firm official. Bid proposal **must be notarized** prior to bid being sealed and will be disqualified if not notarized. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at bid opening.
5. Awards will be made to a responsible bidder, considering the quality of the materials, date of delivery, cost which meets specification and is in the best interest to the City of Auburn.
6. All transportation charges, including expense for freight, transfer express, mail, etc. shall be prepaid and be at the expense of the vendor unless otherwise specified in the bid.
7. The terms and cash discounts shall be specified. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance or from date of correct invoice, whichever is later.
8. The City is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
9. Time of delivery shall be stated. If time is of the essence, the earliest date may be a factor in the bid award. Equipment not delivered within 5 days of delivery date to the city will be deemed late and assessed a penalty fee of **\$250 per day** for every day beyond stated date of delivery. Once delivered complete and on time to the City of Auburn Public Services Department the dealer will have meet the deadline clause. Any incidents such as company strikes will not be taken into consideration and will not be able to move out the delivery.
10. No contract may be assigned without the written consent of the Finance Director or her designate. The contract shall not be considered valid until a purchase order has been issued to the successful bidder.
11. Please state **"2018 Sidewalk Tractor– Bid #2018-005"** on submitted sealed envelope.
12. The City of Auburn reserves the right to waive any formality and technicality in bids whichever is deemed best for the interest of the City of Auburn.

## **GENERAL CONDITIONS**

### **1. Equal Employment Opportunity**

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

### **2. Save Harmless**

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

### **3. Subcontracting**

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. The Bidder is responsible for all approved sub-contracted work. The Bidder is responsible for managing all aspects of sub-contracting work. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.

### **4. Warranty**

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder. If these specifications, either in whole or in part, do not meet all Federal and State of Maine DOT and ICC mandates it shall be the responsibility of the successful bidder to bring specifications into compliance prior to awarding bid.

**PROPOSAL FORM:**

Due Tuesday, August 10th, 2017

To: City of Auburn  
Derek Boulanger,  
Facilities Manager/Purchasing Agent  
60 Court Street  
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for thirty days (30) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn, Maine.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature \_\_\_\_\_ Company \_\_\_\_\_

Name (print) \_\_\_\_\_ Telephone # \_\_\_\_\_

Title \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Web Site \_\_\_\_\_

STATE OF MAINE

\_\_\_\_\_, SS.

Date: \_\_\_\_\_

Personally appeared \_\_\_\_\_ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

Commission Expires \_\_\_\_\_

**SPECIFICATIONS FOR: 2018, Sidewalk Tractor**

Trade-ins: (trade-ins will be available and transacted on date of delivery of new equipment.)

FAILURE TO ANSWER ALL QUESTIONS COULD LEAD TO REJECTION OF BID

| <b>Engine</b>  | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
|--|------------|-----------|-------------|
| <u>Shall be a Caterpillar C4.4, Turbo Diesel, EPA Tier 3. Horse power 74 (99 HP) @ 2500 RPM Torque @ 420 N.m (310 lbs. ft.) @1400 RPM.</u>                                       |            |           |             |
| <u>Engine Block Heater 750 W.</u>  |            |           |             |
| <u>Cold start aid; glow plug type.</u>   |            |           |             |
| <u>Fuel filter with water separator.</u>   |            |           |             |
| <u>Single stage dry air filter.</u>  |            |           |             |
| <u>Rear mounted side by side water radiator and oil cooler.</u>  |            |           |             |
| <u>Fuel Tank: 32 US Gallons set on a rubber pad.</u>   |            |           |             |
| <b>Drive System</b>  | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Fully variable hydrostatic transmission.</u>  |            |           |             |
| <u>Sauer-Danfross heavy duty series 90 pumps: 75cc.</u>  |            |           |             |
| <u>Parker series F12 motor: 40 cc.</u>   |            |           |             |
| <u>Drive Pumps ratio: 1 to 1.</u>  |            |           |             |
| <u>Steering System: Independent control of each track through micro-processor system with steering wheel. Close loop driving logic. Auto-calibration and centering features.</u> |            |           |             |
| <u>Dynamic braking through hydrostatic transmission.</u>   |            |           |             |
| <u>Multi-disc parking brake: spring applied, pressure released.</u>  |            |           |             |
| <u>Pressurized hydrostatic system to reduce the possibility of cavitation and separate from hydraulic tank.</u>  |            |           |             |
| <u>Hydrostatic oil tank with heater. Tank minimum of 5 US gallons with visual level indicator and low level buzzer.</u>  |            |           |             |
| <u>Oil ATF type F.</u>   |            |           |             |
| <u>Tracks driven by 11 tooth UHMW sprocket.</u>  |            |           |             |
| <u>Mechanical free wheel device for towing.</u>  |            |           |             |
| <b>Suspension-Tracks</b>   | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>6 heavy duty solid rubber wheels.</u>   |            |           |             |
| <u>Front wheels on adjustable air suspension with hydraulic dampener.</u>  |            |           |             |
| <u>Rear wheels mounted on tandems.</u>   |            |           |             |
| <u>New generation Camoplast endless rubber track with steel wire reinforcement, width 13.75 in.</u>  |            |           |             |
| <u>Hydraulic and mechanical tensioner.</u>   |            |           |             |
| <b>Chassis-Cab</b>   | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Toboggan one piece steel frame (no articulation with access panels, painted black, ready for wheel kit installation.</u>  |            |           |             |
| <u>Steel type: ASTM a 569</u>  |            |           |             |
| <u>Frame thickness (sides) 3/16 in. Frame thickness (bottom) ¼ in.</u>   |            |           |             |

|  |                   |                  |                    |
|--|-------------------|------------------|--------------------|
| <u>One person ROPS cab complying and rubber dampeners with front electric power tilt cylinder for easier service access. Cab noise insulation which limits noise levels to 80 dba at 1800 RPM. Grab handles. Sliding windows on two sides. Door lock. Cup holder. Cab and cowling color is yellow.</u> |                   |                  |                    |
| <u>KAB suspension seat with four adjustment modes. Three point safety belt.</u>  |                   |                  |                    |
| <u>Heater 24000 Btu/hr with fresh air intake and directional vents.</u>  |                   |                  |                    |
| <u>Air Conditioning.</u>   |                   |                  |                    |
| <u>Radio am/fm with speakers</u>   |                   |                  |                    |
| <u>Rear Wiper.</u>   |                   |                  |                    |
| <u>Cab access step.</u>  |                   |                  |                    |
| <u>Rear window defrost.</u>  |                   |                  |                    |
| <u>Door switch for operator safety.</u>  |                   |                  |                    |
| <u>Flat rectangular shape windshield (for easy and affordable replacement).</u>  |                   |                  |                    |
| <b><u>Hydraulic System for Front Implement and Sand Spreader</u></b>   | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Var.</u></b> |
| <u>Rear hydraulic for salt and sand spreader c/w flow control Max flow (3 US GPM) @ 1400 RPM.</u>  |                   |                  |                    |
| <u>Maximal operating pressure (1800 PSI).</u>  |                   |                  |                    |
| <u>Return line-filtration of 33 microns.</u>   |                   |                  |                    |
| <b><u>Electrical System/Instruments/Controls</u></b>   | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Var.</u></b> |
| <u>12 Volt electrical system with negative ground.</u>   |                   |                  |                    |
| <u>Alternator 85 amp. With integrated voltage regulator.</u>   |                   |                  |                    |
| <u>Battery 950 Cold Cranking AMPS.</u>   |                   |                  |                    |
| <u>Complete lighting system including:</u><br><u>2 Front halogen Lights (Low &amp; High).</u><br><u>1 Rear halogen light.</u><br><u>Flashers, front and rear.</u><br><u>LED strobe light on Roof with protector.</u>   |                   |                  |                    |
| <u>Dome light.</u>   |                   |                  |                    |
| <u>Back-up alarm and override switch.</u>  |                   |                  |                    |
| <u>Front windshield wiper and windshield washer fluid, 2 speeds and intermittent control.</u>  |                   |                  |                    |
| <u>Horn.</u>   |                   |                  |                    |
| <u>1-12 volts power outlet.</u>  |                   |                  |                    |
| <u>Progressive Forward-Neutral-Reverse lever.</u>  |                   |                  |                    |
| <u>Electronic hand throttle for engine speed.</u>  |                   |                  |                    |
| <u>Electronic foot pedal for vehicle speed.</u>  |                   |                  |                    |
| <u>Joystick control for front mounted implements.</u>  |                   |                  |                    |
| <b><u>Color Screen Display With Integrated Diagnostic Center Gages and Indicators:</u></b>   | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Var.</u></b> |
| <u>Hour Meter.</u>   |                   |                  |                    |
| <u>Fuel Level.</u>   |                   |                  |                    |

|  |            |           |             |
|--|------------|-----------|-------------|
| <u>Tachometer.</u>   | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Hydrostatic oil temperature.</u>  |            |           |             |
| <u>Transmission neutral position.</u>  |            |           |             |
| <u>Fault code diagnostics (engine &amp; transmission).</u>   | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Engine oil pressure.</u>  |            |           |             |
| <u>Engine coolant temperature.</u>   |            |           |             |
| <u>Voltmeter.</u>  |            |           |             |
| <u>Outside temperature.</u>  | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Winter to summer mode trigger.</u>  |            |           |             |
| <u>Vehicle speed.</u>  | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Odometer.</u>   |            |           |             |
| <b><u>Warning indicator and buzzers:</u></b>   |            |           |             |
| <u>High engine temperature.</u>  | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Low engine oil pressure.</u>  |            |           |             |
| <u>High hydrostatic temperature.</u>   | <b>Yes</b> | <b>No</b> | <b>Var.</b> |
| <u>Low hydrostatic oil level.</u>  |            |           |             |
| <u>Parking brake indicator.</u>  |            |           |             |
| <u>Low fuel level.</u>   |            |           |             |
| <u>Engine &amp; transmission fault.</u>  |            |           |             |
| <b><u>Warning indicator:</u></b>   |            |           |             |
| <u>Parking brake indicator.</u>  |            |           |             |
| <u>Transmission neutral position.</u>  |            |           |             |
| <u>Engine warning lamp.</u>  |            |           |             |
| <u>Engine wait to start lamp.</u>  |            |           |             |
| <u>Engine stop lamp.</u>   |            |           |             |
| <u>Low battery voltage.</u>  |            |           |             |
| <u>Auto brake indicator.</u>   |            |           |             |
| <b><u>Misc.</u></b>  |            |           |             |
| <u>All pre-approved equals will be considered.</u>   |            |           |             |
| <b><u>Warranty</u></b>   |            |           |             |
| <u>24 months or 2000 hours whichever comes first.</u>  |            |           |             |
| <b><u>Manuals</u></b>  |            |           |             |
| <u>Hard copies of Vehicle Operation, parts and service manuals, to be provided along with 1 CD Manual.</u> |            |           |             |

## **BID PROPOSAL FORM**

The undersigned proposes to furnish one (1) Model Year 2018, Sidewalk Tractor and other accessories in accordance with the Instruction to Bidders and Specifications, both of which are incorporated herein by reference. All components will be complete without the need to modify, fabricate or re-route hoses, wiring, hydraulic to make it fit.



**One (1) MODEL 2018, Sidewalk Tractor** \$ \_\_\_\_\_

Make and Model and Year \_\_\_\_\_

Associated Equipment \_\_\_\_\_

**Net FOB Auburn Highway Garage (Total Price)** \$ \_\_\_\_\_

**Please provide a price for a 2016-2018 Demo/Used Sidewalk Tractor if Available.** \$ \_\_\_\_\_

**Please provide additional pricing for the following options:**

Heavy Duty Straight Blade: \$ \_\_\_\_\_

V-Plow \$ \_\_\_\_\_

Sand & Salt Spreader. \$ \_\_\_\_\_

Hydraulic Snow Blower. \$ \_\_\_\_\_

Hydraulic Ribbon Blower. \$ \_\_\_\_\_

Snow blower Extension Chute. \$ \_\_\_\_\_

High Flow Front Hydraulics for attachments. \$ \_\_\_\_\_

Wheel kit Assembly with Turf tires. \$ \_\_\_\_\_

Quick attach push frame. \$ \_\_\_\_\_

Delivery Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_